

CALGARY SKI CLUB

Minutes of a Ski Club Council Meeting Held on Tuesday July 14 2009

Present: Craig Danco (Facilitator) Flora Geisbrecht (timekeeper)
 Alasdair Fergusson Deb Manziuk-Burns
 Brian Danco Lynda Gilchrist
 Mark Kudryk Diane Duckett
 Gillian Savage-Knight Lynda Dowd

Apologies: Larry Tibbets, Lynn Bowers, Glenna Paton, Cindy Bruntjen

Call to Order at 7:05pm	Craig Danco
<p><u>Approval of Minutes from Previous Meetings</u> June 9, 2009 – no changes</p> <p>Moved by Brian, seconded by Craig Motion carried unanimously</p>	Gillian Savage-Knight
<p><u>Nordic Report</u></p> <p>a) Learn to Loppet -U of C would like to go ahead with program -question about whether their waiver is sufficient – yes -Kananaskis permits may be required if they are running program -need to finalize by July 31 -Alasdair will talk to U of C about 2nd dryland/ski conditioning program separate from Learn to Loppet</p> <p>b) Flora will contact 2 coaches from England</p> <p>c) Gillian will look into courses (NCCP, CANSI) for Cindy</p> <p>d) Flora putting together coaches manual and package for participants -Mark has example from Foothills from biathlon lessons</p> <p>e) WinterStart will be held Dec 10-13 -Alasdair will talk to Lake Louise Inn this week and book rooms (50) -Flora will contact Golden Ski Club to discuss hosting them for this event -Glenna to promote the event as start of 75th anniversary</p> <p>f) Everyone needs to provide feedback to Flora for volunteer jobs by end of next week (July 24)</p> <p>g) About 2 weeks behind schedule for tactical plan but thinks can meet the Sept 1 deadline</p>	Flora Geisbrecht

<p><u>Membership Report</u> a) Craig has been working with database and learning queries/reports -he can provide us with reports/data if requested b) Mark can help make query to find unique emails</p>	<p>Craig Danco</p>
<p><u>IT Report</u> a) Mark sent out email with web design proposal -approached 9 different firms -each firm was supplied a list of requirements -rated them based on priority list (5 items), examples of their work and price -recommend Web Candy – \$7,000 estimate b) Mark needs registration number from Superhost (current web host company) to move domain name “calgaryskiclub.org” to Web Candy -he will talk to Larry, Mike Blaine and/or Superhost c) Expenditure of web design may be covered by Casino Funds -Diane and Brian attended a seminar put on by Casino -should ask for total costs d) Alasdair looking into updating ski sale website also -Mark to talk to Web Candy about doing it also, we may be able to get a deal -would spend \$3000-4000 e) Mark to set up mailing list for council f) Lynda will work on conceptual design of website and put together subcommittee to determine framework g) Everyone needs to collect info (content) that needs to be put on new website and look at our current website for things that can be added/removed</p> <p>Motion: Council to approve IT Director to spend up to \$10,000 to hire Web Candy to redesign website Moved by Mark, seconded by Alasdair Motion carried unanimously</p>	<p>Mark Kudryk Lynda Dowd</p>
<p><u>Treasurer’s Report</u> a) ~\$27,000 in our general account b) Lost \$150-200 on Stampede BBQ</p> <p>Motion: To approve Lynda Gilchrist as new Treasurer with assurance that she will become a member again as of August 1, 2009 Moved by Mark, seconded by Brian Motion carried unanimously</p>	<p>Diane Duckett (for Lynda Gilchrist)</p>
<p><u>Secretary’s Report</u> a) Gillian will do up AGM meeting minutes and provide by end of July b) Gillian will send out agenda the weekend before each meeting and people can provide agenda items to add</p>	<p>Gillian Savage-Knight</p>

<p><u>Office Admin Report</u></p> <p>a) Voicemail went down twice in last few weeks so - people cannot leave messages when it is down -computer turns itself off</p> <p>b) Alasdair to talk to David Zdep about working relationship with the club</p> <p>c) Need firewall on club computer -will add to “Items for Future Consideration” list</p> <p>d) Brian looked into CRA rules of having Office Admin as independent contractor -it can be done -Brian will work with Diane to apply to the CRA</p> <p>d) Diane wants to know if she gets paid hourly + 4% vacation pay or does the hourly rate include the 4% already? -Alasdair to follow up with Cindy</p> <p>e) Diane to make master file list</p>	<p>Diane Duckett</p>
<p><u>Other Business</u></p> <p>a) Alasdair wants to have meeting to go over Strat Plan and marketing</p> <p>b) Need to have IT meeting to discuss web layout and content -not mandatory that all council attends, only those interested</p> <p>c) Diane to check availability for Rosedale for Aug 4 and Aug 25</p> <p>d) Open Houses will be tentatively held on Sept 19 and Nov 14</p> <p>Next meetings: July 28 – IT meeting Aug 4 – Strat Plan and tactical plan Aug 25 – Budgets and calendar -no regular council meeting in Aug</p>	<p>Alasdair Fergusson Brian Danco</p>
<p>Council adjourned at 9:17pm</p>	

Minutes prepared by Gillian Savage-Knight